



# Windsor Chinese Academy Registration Form

[www.windsorchineseacademy.org](http://www.windsorchineseacademy.org) Email: [infor@windsorchineseacademy.org](mailto:infor@windsorchineseacademy.org)

PERSONAL INFORMATION			
Pupil's name:		Date of birth:	
Parent's name:		Pupil's gender:	
Address and postcode:			
Telephone number:		Email:	
Does your child have any medical conditions we should be aware of?			
If yes, please comment:			

CLASS BOOKING	
Class type (please tick)	Chinese Heritage Children <input type="checkbox"/> ZhongWen 1 <input type="checkbox"/> ZhengWen 2 <input type="checkbox"/> ZhengWen3 <input type="checkbox"/> ZhengWen4 <input type="checkbox"/> JinBu 1 <input type="checkbox"/> JinBu 2
	Non-Chinese Heritage Children <input type="checkbox"/> YCT1 <input type="checkbox"/> YCT2 <input type="checkbox"/> YCT3 <input type="checkbox"/> YCT4 <input type="checkbox"/> Kuailehanyu1-2 <input type="checkbox"/> Kuailehanyu 3-4
	<input type="checkbox"/> Playgroup (under 5) (9:30 – 10:30) YuErHanYu 1 <input type="checkbox"/> YuErHanYu 2 <input type="checkbox"/> YuErHanYu 3 <input type="checkbox"/> Yuerhanyu4
	<input type="checkbox"/> GCSE Chinese 11:30 <input type="checkbox"/> Pre-GCSE 11:30 <input type="checkbox"/> A LEVEL 11:30
	<input type="checkbox"/> Adult (10:30 – 11:30) <input type="checkbox"/> HSK1   HSK2   HSK3   HSK4
	Art lesson

PAYMENTS	
Registration fee £20 : _____;	
___ Play group per session   £13 ___ First Child one-hour session   £15 ___ Second Child one-hour session   £14 ___ Children's two hours, per session   £13 ___ Pay annual fee will be 35 sessions * one child £13, two child £12 ___ Adult classes per session   £20	2025---2026 Term Date: Autumn Term: 13 weeks 13th/Sept to 13th/Dec (Half term : 1 <sup>st</sup> Nov) Spring Term: 11 weeks 10th/Jan to 28th/Mar (Half term :21st/Feb) Summer Term: 11 weeks 25th/April to 11th/July (Half term: 30th/May)
WCGL, Account : 30-95-36, 67974368;	Total enclosed : _____

**HOW DID YOU HEAR ABOUT WINDSOR CHINESE ACADEMY**

<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Leaflet	<input type="checkbox"/> Magazine
<input type="checkbox"/> Other (please specify):		

**WINDSOR CHINESE ACADEMY NEWSLETTER AND PROMOTION**

Windsor Chinese Academy issues newsletters by email occasionally, packed with games, info about class competitions and news about us. Please tick if you DO NOT wish to receive this. (Your email address will NOT be used for any purpose, nor passed to any other organizations).

Windsor Chinese Academy sometimes takes photos and/or videos of the classes and students work to be used on our website and/or other advertisements. Please tick if you DO NOT wish your child's face appear on any of the promotional materials.

**Please read the following and sign below to accept**

Because classes are kept deliberately small (usually a maximum of 8 children) to ensure the best quality of teaching and learning, and there are various costs involves in running a class, e.g. hall hire, insurance fees, etc. which are still required even if you miss a session, fees for missed sessions are non-refundable and non-transferable to the next term. In the unlikely event of the class being cancelled by us, a full refund will be made. No further liabilities will be accepted.

Signed \_\_\_\_\_ parent/guardian

Please email [info@windsorchineseacademy.org](mailto:info@windsorchineseacademy.org) to book with us and bring this form and payment to the school on the first day of your attendance. If paying by cheque, please pay to Windsor Chinese Academy.

Many thanks

